

CAWS POLICY 4 – HONORARIUM FOR CAWS SECRETARY AND TREASURER



COUNCIL OF AUSTRALASIAN WEED SOCIETIES (INC)

POLICY ON HONORARIUM FOR CAWS SECRETARY & TREASURER

(Adopted 21 March 2019)

1. The roles and responsibilities of the CAWS Secretary and Treasurer are outlined in Section 6 of the CAWS Constitution. Both positions are recognised as highly important to the effective functioning of CAWS and have a considerable workload. In acknowledgment of the time and effort voluntarily contributed by these office bearers, honoraria may be made available by CAWS.
2. Following a resolution at the September 2017 Annual General Meeting, honoraria offered shall be \$900 for the Secretary and \$450 for the Treasurer, starting with the term commencing on 1st December, 2017.
3. Honoraria for the Secretary and Treasurer may thereafter increase at the rate of \$20 p.a. and \$10 p.a., respectively, if approved annually by the Executive Committee.
4. For the purposes of honoraria, a term in office for both the Secretary and Treasurer is one year, commencing on 1st December.
5. Payment of honoraria (should the secretary or treasurer wish to claim) for the year just completed and increases in the honoraria shall only be made after authorisation by resolution at the December meeting of the Executive Committee, after which invoices will be required to allow payments to occur.
6. If the Secretary or Treasurer serve only a part term, through either termination or appointment mid-term, a part-payment proportional to the time served in the position can be considered.